



Friday 22nd May 2026

Dear Parents and Carers,

As we begin to look ahead to the next academic year, I am writing to share the transition arrangements we have in place to support all of our pupils as they prepare to move into their new year groups in September. Shortly after the half-term break, I will be writing to inform you of the teaching arrangements for each year group for the next academic year. In the meantime, we are already carefully planning and implementing a range of transition activities to support every child. At Kingstone, we place great importance on ensuring that transition is a thoughtful and well-structured process. We want every child to feel confident, excited, and reassured about the changes ahead. Building familiarity, nurturing positive relationships, and developing confidence are at the heart of everything we do during this time. Over the coming months, a range of transition activities designed to aid a successful transition will take place. These include:

- Detailed handover meetings between current and receiving teachers to ensure a full understanding of each child's academic progress and individual needs
- Meetings between myself, as Designated Safeguarding Lead, our Pastoral Lead, Miss Exley, and class teachers to ensure that all relevant pastoral and safeguarding information is carefully shared
- Handover discussions between support staff to maintain continuity of care and support
- A whole-school Transition Day on Thursday 3rd July, where children will spend the day in their new classroom with their new teacher
- Opportunities for teachers to visit their new classes and begin building relationships, including sharing stories together
- A thorough review and transfer of all individual pupil documents to the receiving teacher at the end of term

In addition, each year group will have tailored transition opportunities to meet the specific needs of the children. I appreciate this is a long letter so please feel free to skip to the paragraph relevant to your child(ren).

Reception

For our current Reception children, we are putting in place several additional arrangements to support their move into Year 1. During the second half of the Summer Term, children will join a Family Group for the Friday session each week. This will help to strengthen links with older pupils, allow them to become familiar with a wider range of adults, and support their confidence in moving around the school. To further support this transition, from Monday 1st June, **Reception children should enter school each morning via the main playground gate**, where Mrs Perrin and myself will greet them each morning. The timings remain the same, 8:35 – 8:50am. This will mirror the routine they will follow daily from September. Children will also begin to adopt a morning routine more in line with Year 1 expectations, helping to build independence and readiness for the next stage. In addition, children will spend time learning in the Year 1 classroom so that they become familiar with the environment and feel confident in their new space ahead of September.

Year 1

For our current Year 1 children, preparation for transition to Year 2 will include a gradual move towards more formal whole-class teaching during the second half of the Summer Term. This is designed to support children in becoming confident with the expectations of the next stage of their learning. The children will also have some of their lessons in the Year 2 classroom over the remainder of the academic year to familiarise themselves with the new environment and learning style.

Year 2

Children currently in Year 2 will take part in regular conversations and circle times to explore the differences they can expect as they move further through the school. These discussions will help to prepare them for changes in routine and organisation, such as increased independence and managing their own resources. In addition, children will spend time learning in the Year 3 classroom with Mr Bull. This will help them become familiar with a different learning environment and further build their confidence in moving around the school.

Year 3

For our current Year 3 children, we will begin preparing them for the expectations of Year 4 by introducing conversations around the Multiplication Check, which takes place at the end of Year 4. These discussions will help children understand what to expect and build confidence over time. The children will also have opportunities to spend time in their new classroom, helping them to become familiar with the environment and feel comfortable ahead of the new academic year.

Year 4

For our current Year 4 children, the transition to Year 5 includes some exciting changes, including moving to an upstairs classroom and having their own locker. To help them feel confident and prepared for this step, children will spend time in their new classroom during the Summer Term with their current teacher. This will allow them to become familiar with the new environment and upper Key Stage 2 expectations ahead of September.

Year 5

For our current Year 5 children, there are a number of important changes as they prepare for their final year of primary school. These include a shift in homework expectations to begin preparing them for the demands of secondary school. There will also be some adjustments to daily routines, such as sitting on benches during assembly and lining up outside the classroom when returning from break and lunchtime. These changes are designed to build independence and mirror routines they will experience in secondary school, where they will move between different classrooms for lessons. In addition, children will have opportunities to take part in some lessons in the Year 6 classroom during the



second half of the summer term. This will help them to become familiar with the environment and expectations of their final year.

Year 6

Finally, we look ahead to our wonderful Year 6 children, who will soon be embarking on an exciting new chapter as they move on to secondary school. We are committed to supporting them in becoming confident, independent learners ready for this next stage. To support this transition, children will take part in a range of activities designed to build independence and responsibility. This includes a weekly equipment check to ensure they are organised and prepared. They will also begin to keep their equipment in their bags, rather than in trays under their desks, reflecting the routines they encounter in secondary school. Where possible, children will enjoy eating lunch outside, making the most of the good weather while also developing independence in a more informal setting. In addition, children will have regular opportunities to have their lessons taught at Kingstone High School, allowing them to experience a secondary school environment and become familiar with new routines and expectations. We are also pleased that Mathew Morris, the Head of Kingstone High School, will be visiting to speak with the children who are moving up to there in September, helping to further build confidence and excitement about the transition. To further support this process, the Inclusion Outreach Service will be working with all of our pupils to deliver their 'Ready, Set, 7' project, which is designed to prepare children both practically and emotionally for the move to secondary school.

We hope that these arrangements provide both reassurance and excitement as the children prepare for the next stage of their journey at Kingstone. Should you have any questions or wish to discuss your child's transition in more detail, please do not hesitate to contact me. You will of course also have chance to chat to your child's new teacher at the 'Meet the Teacher' events in September. We look forward to working together to ensure a smooth, positive start to the new academic year for every child.

With very best wishes,

Mrs Amy Preece
Head of School